

**Pre-registration for Graduate English Courses - Spring 2014**  
**Monday November 11 – Wednesday November 13**

Pre-registration for spring 2014 master's level courses will begin on Monday, November 11 and continue on Tuesday November 12 and Wednesday November 13. We encourage you to take advantage of this opportunity to sign up early for classes so that you can meet your program's requirements.

Below are answers to some common questions about pre-registration that we encourage you to read. If you have questions that are not answered here, don't hesitate to be in touch with one of us during the next few weeks. If you have complicated questions about your academic record, you should plan to schedule a separate advising meeting. Depending on how busy things are, we may not be able to offer you detailed advisement during the 3-day pre-registration period.

This semester, we're offering you two ways to pre-register: in person and via email. To pre-register via email, you must be in good academic standing and carrying no incompletes. Emails requests will be answered in the order they're received and a confirmation notice, asking you to log into your account and check the details of your schedule, sent back to you. You'll need to provide the same information (full name and CUNY ID number; course number and 4- or 5-digit course code) that you would if you were pre-registering in person.

We're excited about the roster of classes for next semester and are hopeful that you will be too. And we look forward to seeing you during the pre-registration period.

All good wishes,

Caroline Hong ([caroline.hong@qc.cuny.edu](mailto:caroline.hong@qc.cuny.edu))

Andrea Walkden ([andrea.walkden@qc.cuny.edu](mailto:andrea.walkden@qc.cuny.edu))

Directors, Graduate Studies and MA English Program

## **Pre-registration (Spring 2014)**

### **Who is eligible to pre-register for spring 2014 classes?**

All MA and MS.ED students with an active CUNYfirst account, who are in good academic standing are eligible to pre-register for courses. If your GPA has fallen below 3.0 or if you're carrying incompletes on your record from a previous semester, you will need to schedule an advising appointment with the Director of Graduate Studies before being permitted to pre-register.

If the Bursar has placed a hold on your account for any reason, however negligible or unjust the hold might be, the CUNYfirst system will not allow you to pre-register for classes. Please check your account before the start of the pre-registration period and make sure that all holds have been removed.

Non-matriculated students are not eligible to pre-register.

### **How many classes can I pre-register for?**

All MA and MS.ED students in good standing may pre-register for up to 3 classes.

### **When and where do I come to pre-register?**

To secure a place in your preferred courses in person, please come to Klapper Hall 604 and 636 on the preregistration dates and at the times listed below.

Monday November 11

Klapper 604 (Andrea Walkden)	10:30-1:00; 4:30-7:00
Klapper 636 (Caroline Hong)	1:00-4:30

Tuesday November 12

Klapper 636 (Caroline Hong)	4:30-6:30
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Wednesday November 13

Klapper 604 (Andrea Walkden)	10:30-12:30; 5:30-7:00
Klapper 636 (Caroline Hong)	1:30-5:30

### **What information do I need to bring with me to the pre-registration meeting or send in my email request to pre-register?**

- your 8-digit CUNY ID number
- the course numbers and 4- or 5-digit course codes of all the courses for which you wish to register. e.g. English 742 (code: 37820)

If you're pre-registering in person, be sure to fill out this information on one of the pre-registration slips stacked on the hallway outside the English department office. The slips speed up the process for everyone!

### Can I take a course with the same number twice for credit?

Courses entitled “Studies in” may be repeated for credit if the subject is different. For example, ENGL 719 (Studies in Medieval Literature); ENGL 726 (Studies in Early American Literature) ENGL 729 (Studies in Modern Literature) may all be repeated for credit.

Special Studies (ENGL 681) and Special Seminars (ENGL 781) may be repeated for credit if the subject is different.

ENGL 636, 701, and 702 CANNOT be repeated for credit.

### What are my program requirements?

For all MA students:

- ENGL 636 – History of Literary Criticism
- ENGL 701 – Theory and Practice of Graduate Methodology
- 7 open electives (any literature class offered at the 600 or 700 level, *excluding the creative writing workshops and craft classes which are reserved for MFA students*)
- ENGL 791 – a thesis writing course

For MS.ED students admitted ***before fall 2012***:

- A theory course (ENGL 703 or 636)
- A methodology course (ENGL 702)
- A history of the English language course (for spring 2013, this will be ENGL 719)
- Two open electives (any literature class offered at the 600 or 700 level, *excluding ENGL 701 and the creative writing workshops and craft classes which are reserved for MFA students*)

For all current ADVCT and for MSED students admitted ***fall 2012 and following***:

- A methodology course (ENGL 702 or ENGL 703)
- Two pre-1900 electives
- An open elective (any literature class offered at the 600 or 700 level, *excluding ENGL 701 and the creative writing workshops and craft classes which are reserved for MFA students*)
- ENGL 781

### Can I pre-register for 791, the thesis writing course, or for 795, the independent study course?

English 791 and English 795 require additional advising and paperwork and so these are not courses for which you can preregister. Please arrange a separate advising meeting with Andrea Walkden (if you plan to take ENGL 791) or with Caroline Hong (if you plan to register for 795) during the fall semester.