

Pre-registration for Graduate English Courses – Summer and Fall 2014

Tuesday April 1 through Thursday April 3

Pre-registration for summer and fall 2014 master's level English courses will begin on Tuesday April 1, and continue on Wednesday April 2 and Thursday April 3. We encourage you to take advantage of this opportunity to sign up early for classes so that you can meet your program's requirements.

Below are answers to some common questions about pre-registration that we encourage you to read. If you have questions that are not answered here, don't hesitate to be in touch with one of us during the next few weeks. If you have complicated questions about your academic record, you should plan to schedule a separate advising meeting. Depending on how busy things are, we may not be able to offer you detailed advisement during the 3-day pre-registration period.

This semester, we're offering you two ways to pre-register: in person or via email. To pre-register via email, you must be in good academic standing and carrying no incompletes. Emails requests will be processed in the order that they're received and a confirmation notice, asking you to log into your account and check the details of your schedule, sent back to you. You'll need to provide the same information (full name and CUNY ID number; course number and 4- or 5- digit course code) that you would if you were pre-registering in person.

We're excited about the roster of classes for next semester and are hopeful that you will be too. And we look forward to seeing you during the pre-registration period.

All good wishes,

Caroline Hong (caroline.hong@qc.cuny.edu)
Andrea Walkden (andrea.walkden@qc.cuny.edu)

Directors, Graduate Studies in English

Pre-registration (Summer and Fall 2014)

Who is eligible to pre-register for summer and fall 2014 classes?

All MA and MS.Ed. students with an active CUNYfirst account, who are in good academic standing are eligible to pre-register for courses. If your GPA has fallen below 3.0 or if you're carrying incompletes on your record from a previous semester, you will need to schedule an advising appointment with the Director of Graduate Studies or Assistant Director of Graduate Studies before being permitted to pre-register.

If the Bursar has placed a hold on your account for any reason, however negligible or unjust the hold might be, the CUNYfirst system will not allow you to be pre-registered for classes. Please check your account before the start of the pre-registration period and make sure that all holds have been removed.

Non-matriculated or non-degree students are not eligible to pre-register. Registration for summer classes for non-degree students begins on April 11; for fall classes on July 28.

How many classes can I pre-register for?

All MA and MS.Ed. students in good standing may pre-register for up to 3 classes for the fall and two classes across the two summer sessions.

When and where do I come to pre-register?

To secure a place in your preferred courses in person, please come to Klapper Hall 604 and 636 on the preregistration dates and at the times listed below.

Tuesday April 1

Klapper 636 (Caroline Hong)	12:30-2:30; 4:30-6:30
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Wednesday April 2

Klapper 604 (Andrea Walkden)	10:00-3:00
Klapper 636 (Caroline Hong)	3:00-6:00

Thursday April 3

Klapper 636 (Caroline Hong)	5:00-6:00
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What information do I need to bring with me to the pre-registration meeting or send in my email request to pre-register?

- your 8-digit CUNY ID number
- the course numbers and 4- or 5-digit course codes of all the courses for which you wish to register. e.g. English 635 (code: 41071)

If you're pre-registering in person, be sure to fill out this information on one of the pre-registration slips stacked on the hallway outside the English department office. The slips speed up the process for everyone!

Can I take a course with the same number twice for credit?

Courses entitled "Studies in" may be repeated for credit if the subject is different. For example, ENGL 719 (Studies in Medieval Literature); ENGL 723 (Studies in Romantic Literature) ENGL 729 (Studies in Modern Literature); and ENGL 736 (Studies in Theory) may all be repeated for credit.

Special Studies (ENGL 681) and Special Seminars (ENGL 781) may be repeated for credit if the subject is different.

ENGL 635, 636, 701, and 703 CANNOT be repeated for credit.

What are my program requirements?

For all MA students:

- ENGL 636 – History of Literary Criticism
- ENGL 701 – Theory and Practice of Graduate Methodology
- 7 open electives (any literature class offered at the 600 or 700 level, *excluding the creative writing workshops and craft classes which are reserved for MFA students*)
- ENGL 791 – Thesis Writing Course

For MS.Ed students admitted ***before fall 2012***:

- A theory course (ENGL 703 or 636)
- A methodology course (ENGL 702)
- A history of the English language course (for spring 2013, this will be ENGL 719)
- Two open electives (any literature class offered at the 600 or 700 level, *excluding ENGL 701 and the creative writing workshops and craft classes which are reserved for MFA students*)

For all current ADVCT and for MS.Ed students admitted ***fall 2012 and following***:

- A methodology course (ENGL 702 or ENGL 703)
- Two pre-1900 electives
- An open elective (any literature class offered at the 600 or 700 level, *excluding ENGL 701 and the creative writing workshops and craft classes which are reserved for MFA students*)
- ENGL 781

The following courses **fulfill the pre-1900 requirement** for the summer and fall sessions: 719, 726, and 723; 635 may also be used to fulfill pre-1900 credit with the permission of the Director of Graduate Studies and the course instructor.

Can I pre-register for 791, the thesis writing course, or for 795, the independent study course?

English 791 and English 795 require additional advising and paperwork and so these are not courses for which you can pre-register. Please arrange a separate advising meeting with Andrea Walkden if you're planning to take one of these courses during the fall semester.

Important Registration Dates

April 7	Summer Self Service registration begins for degree seeking graduate students
April 11	Summer Self Service registration begins for NON-DEGREE graduate students
April 14	Fall Self Service registration begins for degree seeking graduate students
July 28	Fall Self Service registration begins for NON-DEGREE graduate students