



## Godwin-Ternbach Museum Internships

**About the Museum:** Founded in 1981 by Queens College art professor, Frances Godwin, and noted art restorer, Joseph Ternbach, the Museum's mission has grown from a teaching museum for the benefit of art students to a public museum that reaches out beyond the college campus. The Godwin-Ternbach Museum is situated in Klapper Hall on the campus of Queens College. The Museum's comprehensive permanent collection of over 5,000 objects from cultures around the globe, ranging from the ancient world to the present day, is used for exhibitions and programs for students, faculty, and public audiences.

**Internships:** Internships available at the GTM are designed for undergraduate and graduate students in a variety of majors. Working alongside staff members, interns gain valuable skills and training in museum practice, arts administration, arts education, marketing, and independent scholarship. Internships are generally 4-8 hours per week in exchange for course credit.

**Marketing and Student Outreach:** This internship offers the opportunity to participate in a range of activities to support the planning, development, and implementation of various marketing campaigns and event programming, including updating social media, creating advertising, and documenting and facilitating events. Join us in connecting our museum with our students!

**Collections Care and Management:** Interns working in the area of collections care and management assist with organization, documentation, and care of the Museum's collection. The interns assist with cataloging, inventory, and photography of the collection; work with the Museum's collections management database Past-Perfect; and are trained in art handling. This internship offers the opportunity to work directly with the objects in the collection.

**Curatorial and Exhibitions:** Curatorial interns assist the Museum staff with exhibition preparation involving the permanent collection and temporary exhibitions. Interns conduct research, write exhibition related material, work on installation, and assist with all aspects of creating an exhibition. Some projects will overlap with other departments, enabling interns to gain broad exposure to all areas of museum operations.

**Education:** Interns working in the area of education will gain experience in family event planning in a museum. Tasks may include assisting in development and research of hands-on family activities; writing and designing printed materials for family events; planning, and assisting with managing and directing the logistics of family events.

How to apply:

**A completed application includes the following:**

- a one-page personal statement describing your reasons for seeking an internship at the GTM and what you hope to gain from the experience
- a resume outlining your educational, professional, and volunteer experiences
- contact information for two references

Other credit and non-credit internships and independent study opportunities are available. Please contact Brita Helgesen for more information: [brita.helgesen@qc.cuny.edu](mailto:brita.helgesen@qc.cuny.edu) or 718-997-4724

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