



The Muse is the most trusted and beloved career platform, connecting individuals and companies on a more authentic level. We support over 75 million people looking to craft meaningful careers through TheMuse.com and our employer partners. Smart companies work with us to attract today's top talent, giving candidates the information they need to find the company that is right for them. Why? Because life's too short to hate your career.

Our Account Management team is looking for a summer intern. It's a great opportunity for someone who's interested in learning about the dynamics of a revenue team, how to be a strategic partner to clients, and how to use data to make informed decisions that impact the success of clients and a business. Through working with the Account Management Team at The Muse, the Account Management Intern will also learn about how companies successfully hire in today's market and get an inside look at how the best companies in the world craft their employer branding strategies.

This is a for credit internship. The Account Management Intern will work approximately 20 hours per week and will report to the Manager of Account Management. This is a 10 week internship from June 3rd - August 9th.

How you'll make an impact

- You'll assist the Account Management team in their day-to-day operations including working cross-departmentally to accomplish projects with teams like project management, production and marketing.
- You'll support client growth and retention by conducting market research and analyzing internal data.
- You'll learn how to interpret Salesforce data and make decisions based on what you see.
- You'll work on projects that help improve internal processes and increase value for our clients like organizing the way we catalog and search for video assets.
- You'll get exposure to initiatives around branded content, company profiles, and new product roll-outs.

Why We'll Love You

- You have a desire to learn employer branding and what it means to be a strategic partner to clients
- You're a creative problem solver who's passionate about finding new ways to improve internal processes and help clients reach their goals
- You're analytically-minded and enjoy leveraging data to provide valuable insights that help solve business problems
- You're a project manager by nature and have an innate ability to handle multiple deliverables, meet deadlines, and prioritize tasks with ease
- You're a self-starter capable of thriving in a fast-paced startup environment
- You're proficient with Excel and PowerPoint

Why you'll love us

- You'll work at a tech company founded by two badass women — our founders believe transparency is important so they really try to share as much as they can about changes to The Muse strategy, board meetings, and when they are wrestling with big, company-wide decisions
- The Muse actually has — and sticks to — a “no assholes” policy, so you can come to work everyday knowing you will always be surrounded by good people who genuinely care about you
- We invest in growing our people, personally and professionally

At The Muse, we believe that great ideas come from anywhere. We support a collaborative environment and value open participation from individuals with different ideas, experiences, and perspectives. We believe having a diverse team makes The Muse a more interesting and innovative place to work, and we strive every day to make The Muse a welcoming and inclusive place for all.